

REPAIRS REQUIRED -

Rental Property

Work Order & Tenant Consent Form

Date: _____

Name of Tenant: _____

Telephone Number: _____

Name of Landlord: _____

Address of Rental Property: _____

Suite/Unit/Apartment Number: _____

Please Describe Work Required:

Tenant's Consent
I the Tenant, named herein, of the above mentioned rental property/unit request that the above described maintenance as stated in "Please Describe Work Required," be completed.
I the Tenant, named herein, hereby give permission to the above named landlord, or said landlord's service agent(s) to enter the above mentioned rental property/unit.
I the Tenant, named herein hereby states that I fully understand that more than one person may visit my apartment, and that more than one visit may be necessary for the above mentioned maintenance as stated in "Please Describe Work Required," to be completed. Therefore, I the Tenant named herein give the above named landlord, or its agents, or service and repair persons, permission to re-enter the above mentioned rental property/unit, only as it pertains to the above described maintenance as stated in "Please Describe Work Required."
I the Tenant, hereby attach my signature of consent:
_____ Tenant's Signature of Consent

FOR LANDLORD'S USE ONLY				
Date Landlord Receive Request Year/Month/Day	PRIORITY	Work Done By	Cost \$ Copy of Bill/Invoice Must be attached	Work Completed Year/Month/Day
COMMENTS				

Invoice/Bill Number	Purchase Order Number	Supplier	Insurance Claim#	Tenant to Reimburse Landlord?
				Yes [] No []
Work Authorized By: _____				

The Landlord has to prioritize and schedule all maintenance work. We will try our best to attend to your requirements as soon as possible. THANK YOU!

ATTENTION LANDLORD: Please ensure that you give a copy of this document to your tenant; superintendent (if relevant) and keep a copy for your records.

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 Telephone Number 1-800-427-5973 or 416-241-2200, or Facsimile Number 1-800-627-7725 or 416-241-7200.